

NOTICE OF INTENT INSTRUCTIONS

Proposition 84

Section 75025 – Prevention and Reduction of Groundwater Contamination

The Notice of Intent (NOI) form is your statement to the Proposition 84 funding program that you intend to apply for Proposition 84, Section 75025 grant funding. It is the first step in applying for grant funds and tells us to expect an application package for your project.

The NOI must be completed and submitted to the Proposition 84 funding program by July 31, 2011. If you do not return the NOI by the specified deadline, your project will be bypassed and will not be considered for funding.

FILLING OUT THE NOTICE OF INTENT FORM

ELIGIBILITY CRITERIA

In order to be eligible for Proposition 84, Section 75025 funding, the project must meet ALL of the following conditions:

- ✓ The project will prevent or reduce the contamination of groundwater. If possible, this determination should be supported by an appropriate study or planning document.
- ✓ The project must be ready to proceed to construction. Ready to Proceed is defined as completed plans and specifications, completed environmental documentation, and if necessary, a completed hydrogeologic investigation. **Section 75025 funds may not be used to fund feasibility studies or preliminary engineering and design work.** If your project has not completed necessary preliminary work then it will not be eligible for funding.
- ✓ The project must protect public health and must address a contaminant with a Primary Maximum Contaminant Level (MCL). A list of contaminants with Primary MCLs may be found in the appropriate drinking water regulations. Please refer to the following website for more information: <http://www.cdph.ca.gov/certlic/drinkingwater/Pages/Lawbook.aspx>
- ✓ The affected groundwater must provide at least one-third of a community's drinking water supply. The determination may be based on data indicating historical, current, or potential supply.
- ✓ The project must address an anthropogenic source of contamination. Anthropogenic is defined as caused by humans. You must be able to identify a known man-made contaminant source.

Please fill out the Eligibility Checklist on the NOI and follow the appropriate instructions. You are reminded that if you answer NO to any of the questions, your project is not eligible for funding and you should not submit an application.

INSTRUCTIONS FOR ELIGIBLE PROJECTS

- Please fill out the information requested on the form (Public Water System Name, Public Water System ID Number, and Project Title).

- Please provide the requested information and sign the NOI thereby certifying that you agree to the statement shown. By signing the NOI you are stating your intent to submit a full application and recognize and accept that Proposition 84 funding is limited and will be awarded to projects that are ready to proceed and can meet the established deadlines. A signature is required and should be from a person authorized to respond to the NOI by your water system's governing body. The current contact information must be filled out completely.
- The application materials are available on the Proposition 84 website at: <http://www.cdph.ca.gov/services/funding/Pages/Prop84.aspx>. If you are unable to download the application materials from the website or prefer a hardcopy of the application materials, please contact the Proposition 84 program at (916) 449-5600 to request a hardcopy of the application materials. The application materials will be sent to the address indicated on the bottom of the NOI form. The deadline to submit a full application is **August 31, 2011**.

RETURNING THE NOTICE OF INTENT

Once the NOI is completed it must be returned to the Proposition 84 funding program. We are only accepting the NOI by the following methods:

- By Fax to the following number: (916) 449-5655
- By email to the following address: dwpfunds@cdph.ca.gov

NOTE: The NOI submission deadline is absolute. Therefore, we will not be accepting submissions by regular mail with postmarks dated by the deadline. It is imperative that you submit the NOI using the methods identified above.

If you are uncertain as to the eligibility of any part of your project, or have questions regarding the application process, please contact the District Office for your water system for clarification. In addition, you may wish to refer to the State's funding program website at <http://www.cdph.ca.gov/certlic/drinkingwater/Pages/DWPFunding.aspx>